

DISTRICT OF COLUMBIA SUBCOMMITTEE APPROPRIATIONS REQUEST
Fiscal Year 2005

REQUEST DEADLINE – APRIL 30, 2004

- (1) Name of organization making request (including department, office, division, address, and whether it is a public private or non-profit entity)
- (2) Sponsoring member
- (3) Contact Person(s) (including addresses, phone numbers)
- (4) Project Name
- (5) Description of Project
This description should provide a brief summary of the project including its goal, history, and current status, as well as the justification for the project and must not exceed 250 words. The description should set forth how the money will be spent, as well as describing the most advantageous aspects of the project. You should be specific when describing the activities and expenditures. Also, you should explain the reasons for funding this project over other projects with similar goals and explain the federal interest that warrants federal/national funding. Brevity is critical for success. Supporting materials (such as brochures, reports, letters of support, budget projections, etc.) are welcome; however, this description must be complete without references to any supporting materials.
- (6) Amount being requested in FY 2005
Please provide a detailed spending plan for how your organization would spend an appropriation during fiscal year 2005. Also indicate whether funding will be needed in future years, and if so, how much.
- (7) Minimum amount of FY 2005 funding needed to begin or sustain this project?
- (8) Federal funding history / source
If the project has received federal funding in the past, please indicate the amount and identify the appropriation bill that provided funding (for example, "\$100,000 in FY 2000 DC Appropriations Bill and \$125,000 in FY 2001 VA-HUD Appropriations Bill").
- (9) Did you make a similar request for FY 2004 or before?
- (10) Has this project been included in the President's budget request? If so, what was requested?
- (11) Are you requesting specific bill or report language? If so, what language are you requesting?
- (12) What (if any) are the sources and amounts of matching funds or the contribution of financial partners?
- (13) Has the District of Columbia Government endorsed this project?
- (14) What agency (if successful) will fund this project?
Be as specific as possible by stating any applicable agency subdivision, program, activity, etc.

Note: Please provide (2) copies of your completed questionnaire for each requested project.