

House Committee on Appropriations Subcommittee on
Labor, Health and Human Services,
Education, and Related Agencies

Instructions for Submitting Testimony for the Record DEADLINE: March 15, 2013

All written testimony must comply with the following requirements:

- Your testimony should not exceed five pages
- Type on standard 8.5 by 11 inch letter size paper
- Double spaced type in 12 point font with one inch margins
- Clearly indicate your name, title, and institutional affiliation (if any) at the top of the first page
- Clearly state in the first paragraph the agency, program, and amount of funding involved in the request
- Do not include color or detailed photos; however the use of charts and tables and the use of appropriate bold type and bullets are acceptable
- Attach your testimony to an e-mail with the subject line “**testimony for the record**” send to LH.Approp@mail.house.gov by **Friday, March 15, 2013**

If you have questions you may call 202-225-3508