

House Committee on Appropriations

Subcommittee on Homeland Security

Instructions for Submitting a Request to Testify at Member Day and Testimony for the Record

The Appropriations Subcommittee on Homeland Security has scheduled a hearing to take Member testimony on fiscal year 2020 appropriations for the Department of Homeland Security on Tuesday, April 9th beginning at 2:00 PM in room 2008 of the Rayburn House Office Building. Each Member will have 5 minutes for oral remarks. The order of appearance and additional hearing details will be provided prior to the hearing.

Staff of interested Members should contact Dave Roth at 202-225-5834 or David.Roth@mail.house.gov to confirm their Member's participation. The Subcommittee requests that each office provide a cell number for the Member's staff person for the day of the hearing so Subcommittee staff can reach you if there are any last minute changes to the schedule. **All requests to testify must be received by close of business on Friday, March 29th.**

Please provide written testimony for the record by no later than close of business on Friday, April 5th.

All testimony will be posted publicly 24 hours in advance of the hearing.

Each Member's statement must:

- not exceed five pages, single-sided;
- be double-spaced on 8.5 by 11 inch letter size paper, with one-inch margins and at least 12 point font;
- clearly indicate the Member's name and district at the top of the first page; and
- not include color or detailed photos, as the hearing volume will be photographically reproduced.

Use of charts, tables, and appropriate bold type and bullets are acceptable within the five-page maximum length.

If you have any questions, please contact the Subcommittee at (202) 225-5834.