

Instructions for Non-Tribal Public Witnesses

March 17, 2021

For the past two years, the Committee on Appropriations, Subcommittee on Interior, Environment, and Related Agencies of the House of Representatives has provided the opportunity for public witnesses to submit testimony on issues and needs related to programs under the jurisdiction of the Interior, Environment, and Related Agencies Subcommittee. This information clarifies programmatic interests and concerns and is instructive in formulating the annual appropriations bill. Unfortunately, due to the ongoing pandemic and concerns for witness, member, and staff health and safety, holding an in-person hearing is not possible this year.

Therefore, the subcommittee is providing the opportunity to submit written testimony that will be published in the hearing record. As always, the testimony will be read and considered by the subcommittee as the appropriations process goes forward for Fiscal Year 2022. Hearings will be resumed in 2022 when development of the fiscal year 2023 bill commences.

Written testimony for fiscal year 2022 may include information on any or all areas within the subcommittee's jurisdiction. Testimony is limited to 4 pages and must be received no later than April 16, 2021. For your testimony to be considered by the subcommittee, you must also submit a Witness Disclosure Form.

<https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/Truth%20in%20Testimony%20Form.pdf> Rule XI, clause 2 (g)(5), of the U.S. House of Representatives provides: (B) In the case of a witness appearing in a nongovernmental capacity, a written statement of proposed testimony shall include a curriculum vitae and a disclosure of any Federal grants or contracts, or contracts or payments originating with a foreign government, received during the calendar year or either of the two previous calendar years by the witness or by any entity represented by the witness and related to the subject matter of the hearing. Additional instructions are attached. If you have additional questions, please contact the subcommittee at 202-225-3081, or at IN.Approp@mail.house.gov.

An electronic copy of testimony must be received no later than 5 p.m. (EST) Friday, April 16, 2021. No exceptions.

Email your testimony as an attachment to IN.Approp@mail.house.gov with a subject line “**Written Testimony**”.

All written testimony must comply with the following requirements:

- Do not exceed four pages – testimony that exceeds four pages will be truncated.
- Type on standard 8.5 by 11 inch letter size paper.
- Single-space type in 12 point font with one inch margins.
- Clearly indicate your name, title, and institutional affiliation (if any) at the top of the first page.
- Clearly state in the first paragraph the agency, program, and amount of funding involved in the request.

Do not include color and detailed photos since the official record will contain photographically reproduced copies of written testimony. Use of charts and tables and the use of appropriate bold type and bullets are acceptable if they are within the four page maximum length.

All document files will be accepted, but PDF documents are preferred.

Witness Disclosure Form submissions are required by the subcommittee in addition to written testimony.

<https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/Truth%20in%20Testimony%20Form.pdf>

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