DIRECTIONS AND TEMPLATE FOR MEMBER FINANCIAL DISCLOSURE CERTIFICATIONS AND FEDERAL NEXUS STATEMENTS:

Pursuant to House rule XXIII, clause 17, Members are required to send the Chairman and Ranking Member a letter stating that the Member and his/her spouse do not have a financial interest in requested projects. The Appropriations Committee's financial disclosure requirement also includes a Member's "immediate family" (defined as father, mother, son, daughter, brother, sister, husband, wife, father-in-law, or mother-in-law). The Chairman is also requiring Members to include a statement regarding a project's Federal nexus.

Below is suggested text for a statement of Federal nexus and a financial disclosure certification to accompany each Community Project Funding request:

Dear Chairman Cole and Ranking Member DeLauro:

I am requesting funding for _____[project] in fiscal year 2025. The entity to receive funding for this project is _____, located at _____ (address including street name, city, state and zip code). The funding would be used for _____. The project is an appropriate use of taxpayer funds because _____.

The project has a Federal nexus because the funding provided is for purposes authorized by _____ [insert U.S. Code or Public Law citation suggested in subcommittee guidance].

I certify that I have no financial interest in this project, and neither does anyone in my immediate family.

Sincerely,

Member of Congress

These statements must be on letterhead and must be signed by the Member. Members must post these letters publicly on their website on the date of the final submission, as determined by each subcommittee. Please prepare the certification on letterhead and upload a PDF of the signed document to the request database.