

Committee on Appropriations

Subcommittee on Interior, Environment, and Related Agencies

Fiscal Year 2026 Member Request Guidance – Programmatic and Language

Programmatic and Language Request Deadline – 6:00 PM EST on Friday, May 16, 2025

General Guidance – All Requests

This document provides guidance on submitting Community Project Funding (CPF), programmatic, and language requests for Fiscal Year 2026 for the Subcommittee on Interior, Environment, and Related Agencies.

Offices must use the House Appropriations Committee's [database](#) for all Community Project Funding, programmatic, and language requests. Please ensure that all field entries are complete and accurate. **No printed materials will be accepted.** Each office is responsible only for their requests and cannot submit requests on behalf of another office.

If you encounter general problems with the database or have technical questions, please email the Committee's IT office at Approp.ITMemberRequest@mail.house.gov. For questions regarding this guidance, please email the Interior Subcommittee staff at IN.MemberRequests@mail.house.gov.

Member Request Letters

Offices must upload a single, signed Member letter addressed to **Interior Chairman Mike Simpson and Ranking Member Chellie Pingree** that includes all Community Project Funding, programmatic, and language requests for the FY 2026 Interior Appropriations bill ranked in priority order.

Member letters should provide enough information to clearly identify each request entered in the database, but all other pertinent details should be included with the online submission. Members' letters must include a priority ranking of CPF, programmatic, and language requests in the Interior bill consistent with the priority ranking you entered in the database. In addition, the database allows Members to separately rank their top 1-10 requests, across all subcommittees, as well as their CPF requests across all subcommittees. The Committee strongly encourages Members to make those rankings as well.

Please note that requests entered into the database must match the signed Member letter. If a Member signs a multi-Member or delegation request letter, that request must be entered into the online database for each signee and be included in the Member's signed letter to be considered. This requirement applies to all requests.

Programmatic and Language Requests

For non-Community Project Funding requests (i.e., programmatic and language requests), insert the appropriate information in each text field in the online database. If the character limit of a text field prevents the user from entering in all the proposed text, please insert a summary that describes the purpose and effect of the proposed language and upload a document containing the full text. **Do not insert “refer to attachment” or anything similar without also inserting a summary directly into the text field.**

If the programmatic, bill, or report language request is for a specific non-governmental entity and not competitively awarded, or narrowly defines a competitive grant to the extent that only one entity or geographic area can apply, the request may be a Community Project Funding request. Please refer to the Community Project Funding guidance in this document or email the Interior Subcommittee staff at IN.MemberRequests@mail.house.gov if you have questions regarding the proper categorization of a request.

- **Programmatic Request:** A request to fund a specific program or activity in the Interior bill at a specified level—Example: *Provide \$100,000,000 within the National Park Service -Operation of the National Park System account for Park Support.*
- **Language Request:** A request to include specific Interior bill or report language that does not direct funding to a particular entity but *encourages, urges, or directs* some type of action by an agency funded in the Interior bill. Example: *“The Committee directs the National Park Service to fully account for park needs across the country when including funding in future budget submissions for Park Support.”*