

**COMMITTEE ON APPROPRIATIONS
SUBCOMMITTEE ON LABOR, HEALTH AND HUMAN SERVICES, EDUCATION, AND
RELATED AGENCIES (LHHS)**

**Fiscal Year 2027 Community Project Funding Guidance
Chairman Robert B. Aderholt**

LHHS CPF submission deadline: March 27, 2026, at 6:00 P.M. EST

Members must post CPF requests on their websites by April 17, 2026, at 6:00 P.M. EST

General Guidance:

This document provides guidance on submitting community project funding (CPF) requests for fiscal year (FY) 2027. All CPF requests must adhere to the eligibility requirements outlined in this guidance to be considered for FY 2027 funding. Please review this guidance **in its entirety** prior to submitting Member requests.

Database: Like prior years, offices must use the House Appropriations Committee's database at <https://appropriationssubmissions.house.gov> for all Member requests. Please ensure that all field entries are complete and accurate. **No printed materials will be accepted.** Member offices may not submit requests on behalf of another office.

If you encounter problems with the Committee's database or have technical questions, please email Approp.ITMemberRequest@mail.house.gov. For general questions regarding this guidance, please email LH.MemberRequests@mail.house.gov.

Member Request Letters: Offices must upload a signed Member letter that includes all individual program, language, and CPF requests for the FY 2027 LHHS bill. Member letters should provide enough information to clearly identify and explain each request entered in the database.

In addition, Member request letters:

- Must include a priority ranking of LHHS program, language, and CPF requests consistent with the priority ranking you entered in the database; and
- Should be addressed to LHHS Chairman Robert B. Aderholt and Ranking Member Rosa DeLauro.

Note: Multi-Member or Delegation Requests: If a Member signed a multi-Member or delegation letter in support of funding for a specific program, or the inclusion of bill or report language for the FY 2027 LHHS bill, such letter and request must be entered in the database and prioritized accordingly.

Financial Disclosure Certification and Federal Nexus Statement: For each CPF request, Member offices must upload:

- (1) **A signed financial disclosure certification** certifying that the Member and the Member’s “immediate family” (defined as father, mother, son, daughter, brother, sister, husband, wife, father-in-law, or mother-in-law) do not have any financial interest in the request.

-and-

- (2) **A signed federal nexus statement.**

Note: Address these to Chairman Cole and Ranking Member DeLauro. Unlike Member request letters, financial disclosure certifications and Federal nexus statements are addressed to Chairman Cole and Ranking Member DeLauro.

The template is below. These statements must be on letterhead and must be signed by the Member. Please prepare the certification on letterhead and upload a PDF of the signed document to the request database.

TEMPLATE FOR MEMBER FINANCIAL DISCLOSURE CERTIFICATIONS AND FEDERAL NEXUS STATEMENTS

To comply with clause 17 of House Rule XXIII, the Committee provides the following template for a financial disclosure certification and Federal nexus statement to accompany **each** LHHS CPF request:

Dear Chairman Cole and Ranking Member DeLauro:

I am requesting funding for the _____ (project) in Fiscal Year 2027. The entity to receive funding for this project is the _____, located at _____ (address including street name, city, state, and zip code). The funding would be used for _____.
The project is an appropriate use of taxpayer funds because _____.

The project has a federal nexus because the funding provided is for purposes authorized under the Public Health Service Act.

I certify that neither I nor my immediate family have any financial interest in this project.

Sincerely,

Member of Congress

Public Posting of Certification/Federal Nexus Letters – Community Project Funding Requests:

Member offices must post their financial disclosure certifications and Federal nexus statements publicly on their website for all CPF requests by **April 17, 2026**, for LHHS, following completion of the Committee’s technical assistance review period.

The posted information must include:

- (1) the name and address of the proposed recipient;
- (2) a description of the request including the purpose of the funding;
- (3) a statement regarding the project’s Federal nexus; and
- (4) the required financial disclosure certification.

Additional questions:

Members submitting CPF requests are required to submit answers to additional questions within the online database. Failure to complete all required questions will result in an incomplete project request. Incomplete project requests will not be considered for community project funding. More details are available below.

Community Support Letters – Community Project Funding Requests:

Community engagement and support are crucial in determining which projects are worthy of Federal funding. Only projects with demonstrated community support will be considered. To demonstrate evidence of community support, Members must submit community support letters into the database as part of their requests.

General Submission Checklist

- Did you upload a **single, signed Member letter** on official letterhead addressed to LHHS Chairman Aderholt and Ranking Member DeLauro detailing the request(s)?
- Did you upload a **signed Member financial disclosure certification and federal nexus statement** for each Community Project Funding request on official letterhead addressed to Full Committee Chairman Cole and Ranking Member DeLauro?
- Have you validated that the information in the Member request letter and financial disclosure letter matches the information you entered in the database?
- Do you plan to publicly post information for all Community Project Funding requests to the Member’s website on **April 17, 2026**?

Community Project Funding Requests:

The subcommittee will include a limited number of community projects this year. Members will be able to submit up to 20 CPF requests across all subcommittees for the FY 2027 process.

For LHHS, only the following account is accepting CPF requests:

- Department of Health and Human Services—Health Resources and Services Administration—HRSA-Wide Activities and Program Support

CPF requests within the HRSA-Wide Activities and Program Support account must fall under the following category:

Health Facilities Construction and Equipment—CPF requests for the cost of limited-scope construction, renovation, or capital equipment purchase for facilities for health, mental health, or substance use disorder services, training of health professionals, or medical research. In addition to construction and renovation, CPF funding can be used to acquire capital equipment, such as lab equipment, x-ray machines, or telehealth and information technology.

Equipment-only CPF requests not involving construction are permissible. Generally, any equipment having a useful life of more than one year and a unit cost of at least \$5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, if it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. Equipment expenses for health information systems and electronic medical records systems are permitted expenditures, software licenses or operating fees are not eligible. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.

HRSA Health Facilities funding *cannot* be used to acquire land or purchase existing buildings, or to pay salaries or other operating costs. Funding cannot be used to pay for work previously completed. CPF requests can be used for architectural and engineering costs associated with an eligible construction project but cannot be used for general feasibility studies.

For more information on construction and equipment requests, see:

<https://www.hrsa.gov/grants/manage-your-grant/training/community-project-funding-congressionally-directed>.

CPF requests must include a basic budget that clearly describes how the funds will be used for specific purposes to achieve the project's goals.

HRSA CPF recipients may not sub-grant to other organizations or agencies.

Eligible recipients for Health Facilities Construction and Equipment community project funding include:

- State, local, and Tribal governments.
- Non-profit entities that are: (1) certified rural health clinics, (2) Federally Qualified Health Centers, (3) designated Critical Access Hospitals; or (4) hospitals located in areas that meet HRSA's definition of rural: <https://www.hrsa.gov/rural-health/about-us/definition/index.html>.

A General Provision prohibits the award of funding for projects to expend funds for any abortion. The following entities are **not eligible for LHHS community project funding**:

- Entities that perform or promote abortions, including providing referrals, counseling, lobbying, and training related to abortions; furnish or develop any item intended to procure abortions; or provide financial support for such entities. The exceptions described in section 507(a) of division B of the Consolidated Appropriations Act, 2026 (P.L. 119–75) shall apply.
- Entities that conduct research using embryonic stem cells (if such tissue is obtained pursuant to an induced abortion) or human germline gene modification.
- Entities that facilitate, promote access to, or refer for psychological, behavioral, or medical interventions performed for the purposes of intentionally changing the body of an individual (including by disrupting the body’s development, inhibiting its natural functions, or modifying its appearance) to no longer correspond to the individual’s biological sex.

For each CPF request, Members will be asked to respond to a series of questions intended to provide transparency and ensure the project is a valuable use of taxpayer funds. Below are specific eligibility questions in the database that must be answered for the LHHS bill:

- (1) Do you affirm that the intended recipient of community project funding is an eligible recipient under LHHS CPF guidelines?
- (2) Why is the project a priority for the district? Briefly explain the community benefits.
- (3) Has the project received federal funding before and, if so, how much, when and from which agencies and program(s)?
- (4) What is the Employer Identification Number (EIN) for the recipient organization?
- (5) Please provide a budget breakdown of this project – maximum of 10 budget categories (i.e., do not upload a spreadsheet with dozens of budget items).
- (6) Please provide the website of the entity to receive funding for this project.
- (7) If the request does not fully fund the project, describe the source(s) of funding necessary to complete the project.
- (8) Please indicate if you are aware of another Member making a request for this same project.

All CPF requests must meet applicable eligibility requirements. Any CPFs that are funded in an appropriations bill will need to apply to HHS for the award. The application will be reviewed for compliance prior to official award.

If the CPF recipient’s construction project is expected to begin imminently, please note that CPF construction projects must adhere to National Environmental Policy Act (NEPA) / National Historic Preservation Act (NHPA) requirements prior to initiating any physical preparation, demolition, alteration and renovation, or construction related to the project. CPF recipients should be sure they are accounting for time for application submission and review, award issuance, and resolution of conditions on the award, including NEPA/NHPA requirements, prior to starting the project.

CPF requests should not be viewed as continuous funding sources and should be distinct from competitive grant opportunities.

Keep in mind that project funding will depend on available resources, and larger requests may have to be reduced.