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Congress of the United States
House of Representatives
Committee on Appropriations
Washington, DC 20515-6015

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ANNE MARIE CHOTVACS
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February 28, 2023

Dear Colleague,

I am pleased to provide information on the process for submitting your priorities for the Fiscal Year 2024 Transportation, Housing and Urban Development, and Related Agencies (THUD) bill.

Members can submit requests for both Federal programs and Community Project Funding (CPFs). For Federal programs, Members can request funding levels, report language, and bill language. Specific requirements for CPFs are included in links provided below, all of which must be met to be considered for inclusion in the bill. CPFs are eligible only if they meet certain criteria in Federal statute. This will provide assurances to the taxpayer that projects are worthy of Federal expenditures.

Members must submit each request to the Subcommittee through the Committee's database: <https://AppropriationsSubmissions.house.gov>. The database will be open for Member input on Friday, March 10, 2023, and the deadline for submissions is Friday, March 31, 2023 at 6:00 p.m. CPF requests must be posted on the Member's website on April 17, 2023.

Members are required to submit a signed letter including each specific programmatic or CPF request. For each CPF, Members must also submit a statement attesting that there is no financial interest for the Member or his or her immediate family and affirming the Federal nexus of the project.

Detailed information on CPF requests (including recipient, purpose, and amount) and financial disclosure/Federal nexus certification letters must be posted on Members' official websites on Monday, April 17, 2023, following a two-week technical assistance review by the Committee.

Members will rank their THUD requests in priority order and separately rank their top 10 priorities across all appropriations bills, as well as all their CPF requests across all bills. Members also will be required to provide evidence of community support for each requested

CPF, through letters of support from the community and publicly available information such as the “Statewide Transportation Improvement Program” (STIP).


For fiscal year 2024, the Subcommittee will consider CPF requests in the following accounts (click the links for detailed guidance).

- [Department of Transportation – Airport Improvement Program](#)
- [Department of Transportation – Highway Infrastructure Projects](#)
- [Department of Transportation – Transit Infrastructure Projects](#)
- [Department of Transportation – Consolidated Rail Infrastructure and Safety Improvements](#)
- [Department of Transportation – Port Infrastructure Development Program](#)
- [Department of Housing and Urban Development – Economic Development Initiatives](#)

If you have any questions or require further information, please contact the Subcommittee staff at TH.MemberRequests@mail.house.gov. Technical database questions should be directed to the Committee’s Information Technology office at Approp.ITMemberRequest@mail.house.gov.

I look forward to considering your priorities for the Fiscal Year 2024 THUD bill.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Cole".

Tom Cole
Chairman
Subcommittee on Transportation, Housing and Urban Development, and Related Agencies