

HAROLD ROGERS, KENTUCKY, CHAIRMAN  
FRANK R. WOLF, VIRGINIA  
JACK KINGSTON, GEORGIA  
RODNEY P. FRELINGHUYSEN, NEW JERSEY  
TOM LATHAM, IOWA  
ROBERT B. ADERHOLT, ALABAMA  
KAY GRANGER, TEXAS  
MICHAEL K. SIMPSON, IDAHO  
JOHN ABNEY CULBERSON, TEXAS  
ANDER CRENSHAW, FLORIDA  
JOHN R. CARTER, TEXAS  
KEN CALVERT, CALIFORNIA  
TOM COLE, OKLAHOMA  
MARIO DIAZ-BALART, FLORIDA  
CHARLES W. DENT, PENNSYLVANIA  
TOM GRAVES, GEORGIA  
KEVIN YODER, KANSAS  
STEVE WOMACK, ARKANSAS  
ALAN NUNNELEE, MISSISSIPPI  
JEFF FORTENBERRY, NEBRASKA  
THOMAS J. ROONEY, FLORIDA  
CHARLES J. FLEISCHMANN, TENNESSEE  
JAIME HERRERA BEUTLER, WASHINGTON  
DAVID P. JOYCE, OHIO  
DAVID G. VALADAO, CALIFORNIA  
ANDY HARRIS, MARYLAND  
MARTHA ROBY, ALABAMA  
MARK E. AMODEI, NEVADA  
CHRIS STEWART, UTAH

Congress of the United States  
House of Representatives  
Committee on Appropriations  
Washington, DC 20515-6015

NITA M. LOWEY, NEW YORK  
MARCY KAPTUR, OHIO  
PETER J. VISCLOSKEY, INDIANA  
JOSÉ E. SERRANO, NEW YORK  
ROSA L. DeLAURO, CONNECTICUT  
JAMES P. MORAN, VIRGINIA  
ED PASTOR, ARIZONA  
DAVID E. PRICE, NORTH CAROLINA  
LUCILLE ROYBAL-ALLARD, CALIFORNIA  
SAM FARR, CALIFORNIA  
CHAKA FATTAH, PENNSYLVANIA  
SANFORD D. BISHOP, JR., GEORGIA  
BARBARA LEE, CALIFORNIA  
ADAM B. SCHIFF, CALIFORNIA  
MICHAEL M. HONDA, CALIFORNIA  
BETTY McCOLLUM, MINNESOTA  
TIM RYAN, OHIO  
DEBBIE WASSERMAN SCHULTZ, FLORIDA  
HENRY CUELLAR, TEXAS  
CHELLIE PINGREE, MAINE  
MIKE QUIGLEY, ILLINOIS  
WILLIAM L. OWENS, NEW YORK

February 24, 2014

WILLIAM E. SMITH  
CLERK AND STAFF DIRECTOR

TELEPHONE:  
(202) 225-2771

Dear Colleague,

As Chairman of the Appropriations Subcommittee on Energy and Water Development, I want to make you aware of the subcommittee's procedures for receiving Members' programmatic and language submissions for consideration in the fiscal year 2015 Appropriations bill. Members must transmit submissions to the Subcommittee via electronic form, and in addition must upload a letter to the appropriations submissions system confirming those entries.

- The electronic submission system can be found at <https://AppropriationsSubmissions.house.gov>. The system will be available to accept submissions starting February 26.
- The deadline for submissions for the Subcommittee on Energy and Water Development is close of business **April 2**.

I would like to emphasize that earmarks, as defined by clause 9(e) of Rule XXI of the Rules of the House, will not be considered. Please also be aware that, should a Member request an earmark, such request invokes the Code of Official Conduct. Clause 17 of the Code prohibits Members from requesting a congressional earmark without disclosing certain information to the Chair of the Committee of jurisdiction. Members are advised to carefully consider their submissions to the Committee in light of this to avoid inadvertently triggering the earmark rules and requirements.

As you prepare your submissions, please note the following guidelines:

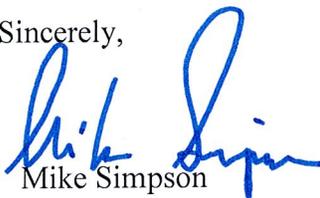
- All submissions must be made electronically at the <https://AppropriationsSubmissions.house.gov> web site. Only submissions received electronically will be considered. Hard-copy submissions are not required and will not be accepted.
- Each electronic submission must include an uploaded letter signed by the Member supporting the submission. Letters should simply list and describe each submission briefly.
- The electronic system will require Members to assign a priority rank order to all their submissions for this subcommittee. The subcommittee will review your priority rankings based on what you enter into the database.

- For requests with multiple Member cosponsors, each cosponsor must enter the same request into the online database. In addition, a scanned copy of the group request letter should be uploaded to the database for each request.
- The electronic system allows access to submissions made in previous years, so you may review those submissions if that is helpful.

Thank you for your interest in the programs and activities of the House Appropriations Subcommittee on Energy and Water Development. If you have any general questions or require further information, please contact the subcommittee staff at (202) 225-3421. Technical questions related specifically to the operation of the system should be directed to the Committee's IT office at (202) 225-2718.

I look forward to working with you as the fiscal year 2015 appropriations process begins.

Sincerely,

A handwritten signature in blue ink that reads "Mike Simpson". The signature is written in a cursive style with a large, looping "M" and "S".

Mike Simpson  
Chairman,  
Subcommittee on Energy  
and Water Development